

Students enter CGU under the Bulletin year of their initial enrollment or most recent reinstatement, but may request to be moved to a subsequent year while enrolled, and prior to their graduation. Changing your Bulletin year will require that you complete all of the degree requirements in totality. Students must use a single Bulletin (not a combination of Bulletin years) for their degree requirements, and any academic policies that may have changed between your existing Bulletin year and your new Bulletin year will also apply. CGU recommends that you consult with your academic advisor prior to changing your Bulletin year in order to fully understand how the curricular implications will impact your degree requirements.

Financial aid and student loan recipients, veteran education benefit recipients, and F-1 and J-1 international students are also encouraged to consult with the respective university offices in order to fully understand how the curricular implications of your intended Bulletin change may impact your benefits and responsibilities.

Use this form to request a change in Bulletin year.

- You must be currently enrolled in a CGU degree program to request a Bulletin year change. If you have been withdrawn or do not have a current student status with the University, you are not eligible to make this request.
- Requests involving dual or Interfield degrees should be accompanied by approvals from both academic advisors/departments.
- You are responsible for determining and finalizing all financial aid arrangements prior to submitting this form.
- If you are an international student, please consult with the International Student Office before submission of this form.

**Student Information**

**CGU ID # 254** — \_\_\_\_\_

Last Name \_\_\_\_\_ First Name \_\_\_\_\_

**Current Program/Degree(s)**

Program (Department) \_\_\_\_\_ Degree \_\_\_\_\_ Concentration \_\_\_\_\_

Program (Department) \_\_\_\_\_ Degree \_\_\_\_\_ Concentration \_\_\_\_\_

**Bulletin (Catalog) information**

Current Bulletin year (Ex. 2019-2020): \_\_\_\_\_ Change Bulletin year to (Ex. 2020-2021): \_\_\_\_\_

Academic year of initial entry to CGU/most recent reinstatement \_\_\_\_\_

By my signature below, I acknowledge that I understand the academic requirements and financial aid implications of the change I am requesting.

**Student Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Department/Program Approvals**

***Dual or Interfield program changes require  
approvals from both departments***

Department \_\_\_\_\_

Department \_\_\_\_\_

Academic Advisor Printed Name \_\_\_\_\_

Academic Advisor Printed Name \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Dept. Review Printed Name \_\_\_\_\_

Dept. Review Printed Name \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Submit Completed Form to the Registrar's Office**

FOR INTERNAL USE

Approved Effective (Semester/Year) \_\_\_\_\_

New Requirement Term \_\_\_\_\_

Registrar's Office \_\_\_\_\_ Date \_\_\_\_\_

Copy to International Students Office (for F-1 and J-1 visas) \_\_\_\_\_