



# Claremont Graduate University

## *Career and Professional Development*

### **INTERVIEW PREPARATION**

Preparing for your interview is crucial for success. The Career and Professional Development Office at Claremont Graduate University provides 1-on-1 mock interviews to help students confidently answer interview questions. Below is a list of several types of interview questions that you may encounter. We advise that you practice answering the questions based on your knowledge of the organization and book an appointment with a career consultant to improve your interviewing skills.

#### **STRAIGHT-FORWARD QUESTIONS**

- What do you know about this position?
- Where do you see yourself in 5 years?
- What is your salary expectation?
- What is your biggest strength?
- What is your greatest weakness?

#### **OPEN-ENDED QUESTIONS**

- Tell me about yourself
- Why do you want to work for our company?
- How do you align with our company's mission and values?
- Why are you applying for this position?
- Why are you interested in this industry?
- Why are you the best candidate for this position?
- How will this opportunity help with reaching your future career goals?

#### **BEHAVIORAL QUESTIONS**

- Tell me about a time you demonstrated leadership
- Describe a situation when you had conflicting priorities
- Tell me a little bit about a time when you had to deal with a challenging client or customer
- Tell me about a time you were a team player
- Give me an example of when you influenced or persuaded a group
- Describe a recent crisis you handled
- Can you tell me about a time when you took the initiative on a project?

#### **SITUATIONAL QUESTIONS**

- You are wrapping up the final report for a project deadline that has taken 6 months to complete, however you just realized that there are some key facts missing from the report. What would you do in this situation?
  - How would you handle a situation in which members of your team have conflicting opinions on how important steps of the project should be taken?
  - Nike wants to launch a new line of sneakers in the US. How would you go about advising the CEO about which product to launch?
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