

# STEPS TO CREATE YOUR PERSONAL BOARD OF DIRECTORS

## WHAT DO YOU WANT TO ACCOMPLISH?

This is your space to think about the purpose for your board of directors.

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## MAKE YOUR LIST

Who will make the list? This area is fluid. Feel free to add and omit people on your list.

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## CREATE YOUR INVITE

How do you want to share with your connections that you are seeking mentors?

Dear (hi, hello),

I'm reaching out to you as I seek to develop a team of mentors in my life..... \_\_\_\_\_

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## SHARE YOUR DOCUMENTS

As you connect with your mentor team, make sure you share your experiences. Some ways to connect:

- ✓ Share your updated resume
- ✓ Connect on LinkedIn
- ✓ Share your accomplishments
- ✓ Discuss your challenges

## FOLLOW UP AND MAINTENANCE OF YOUR CONNECTIONS

- ✓ What is the best way to follow up?
- ✓ Connect quarterly (January, March, June, September)
- ✓ Share accomplishments
- ✓ Find time to connect in person
- ✓ Be authentic
- ✓ Be open to advice and wisdom
- ✓ Share challenges
- ✓ Ask how you can help your mentor