



**IN CASE OF SERIOUS OR LIFE-THREATENING INJURY OR ILLNESS:**

**CALL CAMPUS SAFETY - EXTENSION 72000**

- Indicate nature of emergency
  - Give exact location of injured employee's location
- Campus Safety will call paramedics if warranted and/or come to the scene to provide necessary emergency treatment.

**IN CASE OF A  
WORK RELATED INJURY OR ILLNESS  
Call TravCARE Nurseline  
(855) 385-6037**

1. Call the TravCARE nurse-line or WC Administrator, Wendy Schiefelbein ext. 79493.
2. If medical treatment is required, complete the entire WC packet.
  - Employee Report – mandatory regardless of severity or treatment
  - Supervisor Report – mandatory regardless of severity or treatment
  - DWC-1 Form
  - Salary Continuation Form
  - MPN Acknowledgement
3. Submit completed packet to WC Administrator at [Wendy.Schiefelbein@claremont.edu](mailto:Wendy.Schiefelbein@claremont.edu) within 24hrs of injury.

**MEDICAL TREATMENT PROVIDERS**

**Non-Emergencies / Urgent Care Centers:**

CONCENTRA – RANCHO  
*(Hours: 24/7)*  
9405 Fairway View Place  
Rancho Cucamonga, CA 91730  
Phone: (909) 481-7345  
Fax: (909) 484-8661

CONCENTRA – ONTARIO  
*(Hours: M-F 7:00 am - 6:00 pm)*  
1101 S. Milliken Ave. Suite C  
Ontario, CA 91761  
Phone: (909) 390-2799  
Fax: (909) 390-0929

**Emergencies:**

SAN ANTONIO COMMUNITY HOSPITAL  
*(Hours: 24/7 - contact Campus Safety)*  
999 San Bernardino Road,  
Upland, CA 91786  
Phone: (909) 985-2811, ext. 24527