



## CGU New Hire Information Form

**Legal First Name**

---

**Legal Last Name**

---

**Middle Name**

---

**Department**

---

**Phone Number**

---

**Home Address**

---

**City**

---

**State**

---

**Zip Code**

---

**Email Address (Personal NOT CGU email)**

---

**For Human Resources use only**

---

**Peoplesoft**

e-mail to employee

**Workday**

I-9 Documents