

To the Student: Please complete this form and submit it to your current international student advisor with a copy of your CGU acceptance letter to request your transfer. Please do not request a transfer until you have received your admission letter from CGU.

Student Name _____ CGU ID# 254 - _____

SEVIS ID #: _____

Date of Birth: _____

Program Start Date: _____

Will you travel out of the country before starting your program at CGU? Yes No

If yes, please provide the date you will leave the country: _____

Please transfer my F-1 SEVIS record to:

Claremont Graduate University
Campus Code LOS214F00805000

Please transfer my J-1 SEVIS record to:

Claremont Graduate University
Program Number P-1-02946

Student Signature: _____

Date: _____

TRANSFER INSTRUCTIONS FOR SCHOOL OFFICIAL

CGU does not require fellow DSO/ROs to complete and return transfer forms. If the student is in **active** status, please release the student's record on the appropriate date. If the student has indicated they will be traveling outside the US before starting at CGU, we would appreciate a release date at least (2) weeks in advance of the leave date, when possible.

If the student is **out of status** and will require a reinstatement, please contact us at international@cgu.edu or 909.607.0434 **before** transferring the SEVIS record to CGU.