Classroom Technology Guide

Claremont
GRADUATE UNIVERSITY
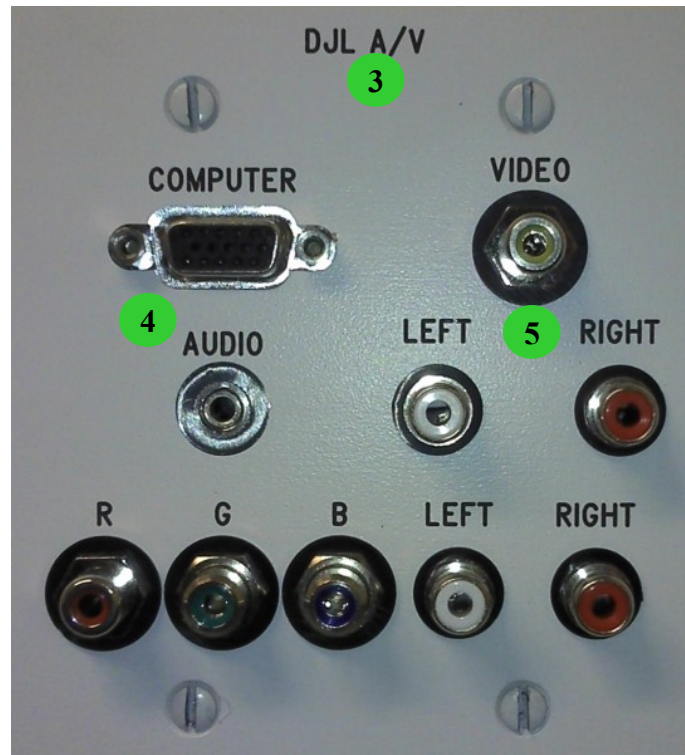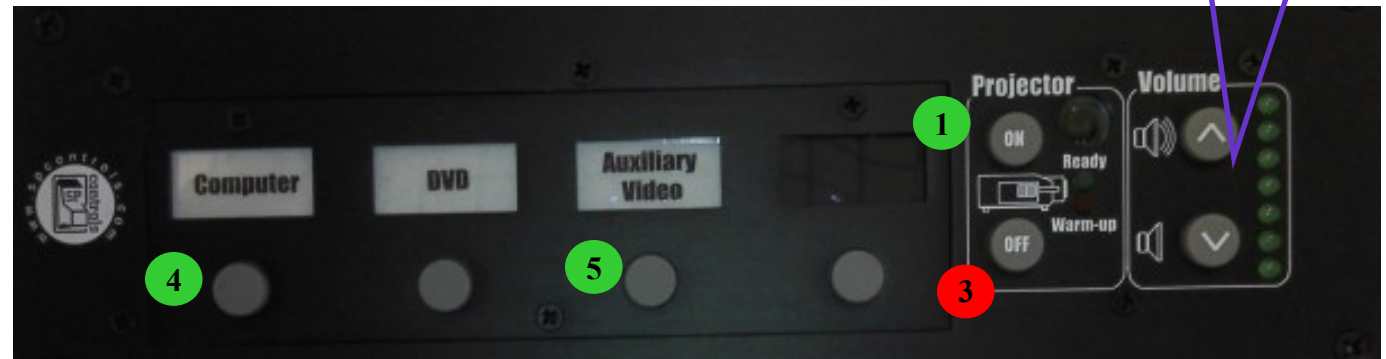
Power On

1. Press the ON button on the control panel, located next to the white support column
2. Wait for the red warm up light to turn off.
3. You will need to connect your laptop or video device to the ports located under the whiteboard.
4. If you are using your laptop, you will need to borrow a video cable from the Harper 8 lab. Press the computer button on the control panel.
5. If you are connecting a device to the video port, then press the Auxiliary Video button.
6. Use the wall switch labeled "SCREEN", located next to the whiteboard, to lower the screen.

Power Off

1. If you were using your laptop, please disconnect the cable and return it to the computer lab.
2. If you were playing a DVD or VHS tape, don't forget to eject it.
3. Press the OFF button on the control panel.
4. Raise the screen.

You can control the volume here.

For assistance, call (909) 607-3695 or ext. 73695. Please note that a request separate from the room reservation must be made in order for the video cable to be provided. You can send your request to av@cgu.edu.