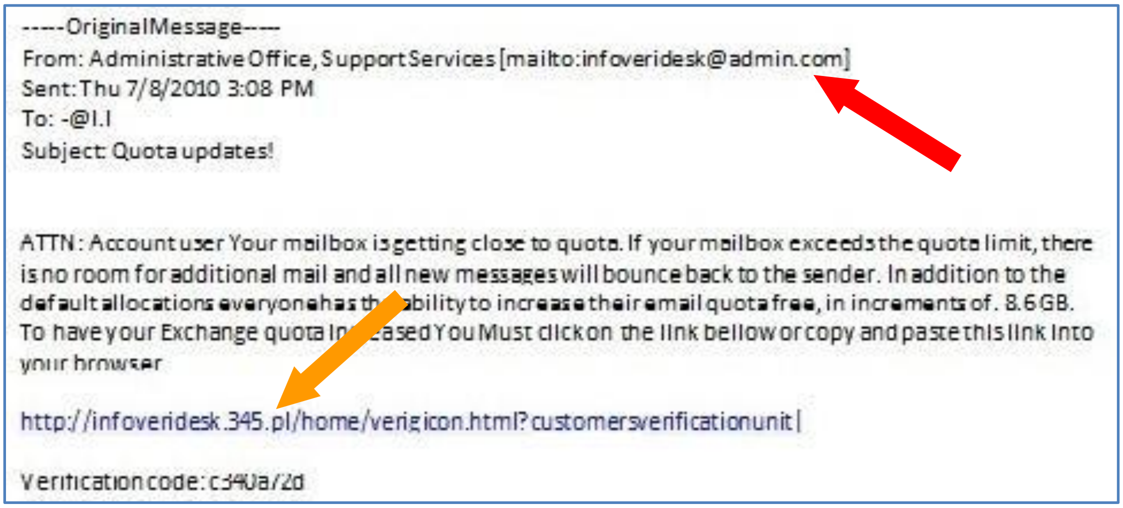
How do I identify phishing email or possibly dangerous email?

While CGU does have a spam email filter, it does not stop all dangerous emails. Here are some tips to assist you in identifying dangerous emails, including emails that try to trick you into revealing your user name and password.



-----Original Message-----
From: Administrative Office, Support Services [mailto:infoveridesk@admin.com]
Sent: Thu 7/8/2010 3:08 PM
To: -@l.l
Subject: Quota updates!

ATTN: Account user Your mailbox is getting close to quota. If your mailbox exceeds the quota limit, there is no room for additional mail and all new messages will bounce back to the sender. In addition to the default allocations everyone has the ability to increase their email quota free, in increments of. 8.6GB. To have your Exchange quota Increased You Must click on the link bellow or copy and paste this link into your browser

http://infoveridesk.345.pl/home/verigicon.html?customersverificationunit|

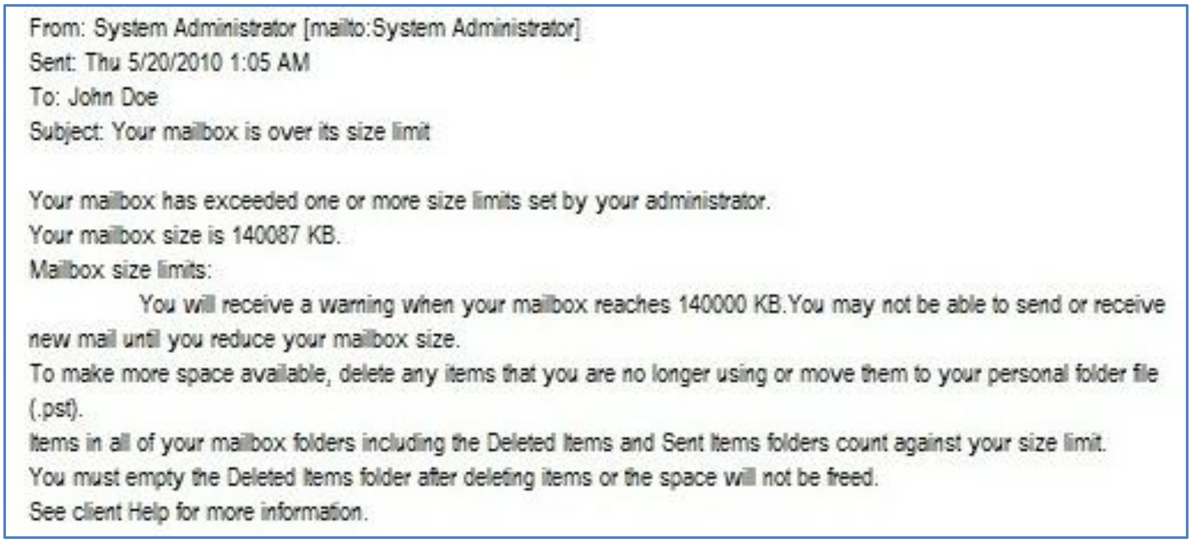
Verification code: c340a72d

1. Official emails from CGU should come from a CGU email address. If possible, check the "From" email address, as indicated by the red arrow, to see if the email address ends with "@cgu.edu".

2. If the email requests that you access a CGU web page, then the web address to this web page should contain "cgu.edu" in the beginning of the web address. As indicated by the orange arrow, this web address contains a "345.pl" instead. Sometimes, you may need to touch a link in your email, WITHOUT clicking on it, in order for the ACTUAL web address to reveal itself.

3. CGU would never send an automated email asking for your user name AND password. Since we maintain the computer and the software that creates and stores your user name and password, we can perform most maintenance on your computer account without needing your password.

Here is a sample of a REAL CGU email informing you that your email box is reaching its size limit:



From: System Administrator [mailto:System Administrator]
Sent: Thu 5/20/2010 1:05 AM
To: John Doe
Subject: Your mailbox is over its size limit

Your mailbox has exceeded one or more size limits set by your administrator.
Your mailbox size is 140087 KB.
Mailbox size limits:
You will receive a warning when your mailbox reaches 140000 KB.You may not be able to send or receive new mail until you reduce your mailbox size.
To make more space available, delete any items that you are no longer using or move them to your personal folder file (.pst).
Items in all of your mailbox folders including the Deleted Items and Sent Items folders count against your size limit.
You must empty the Deleted Items folder after deleting items or the space will not be freed.
See client Help for more information.