

## Instructions to download the ePanic Button (Version 4.0):

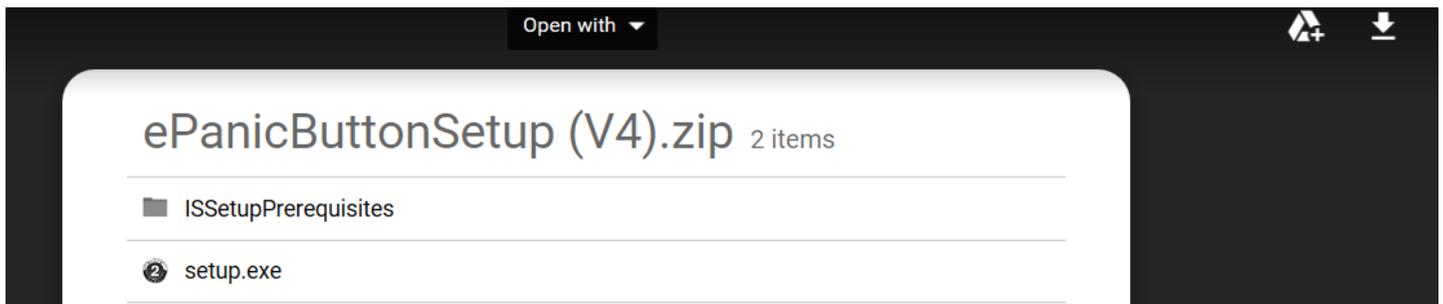


These are step by step instructions. You can also view an instructional [ePanic Button Video](#)

**NOTE:** You will need administrative rights to your computer to install the software. The ePanic button is not an Apple/ Mac version yet, but the developers are working on that.

To download click here: [ePanic Button](#)

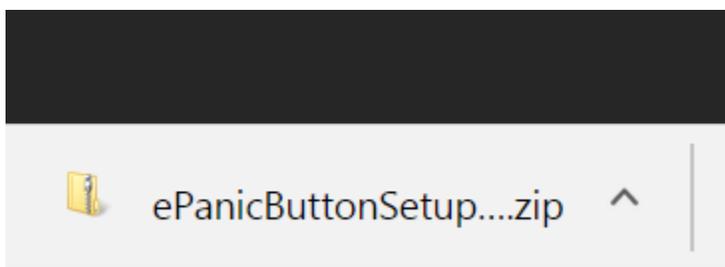
This will appear:



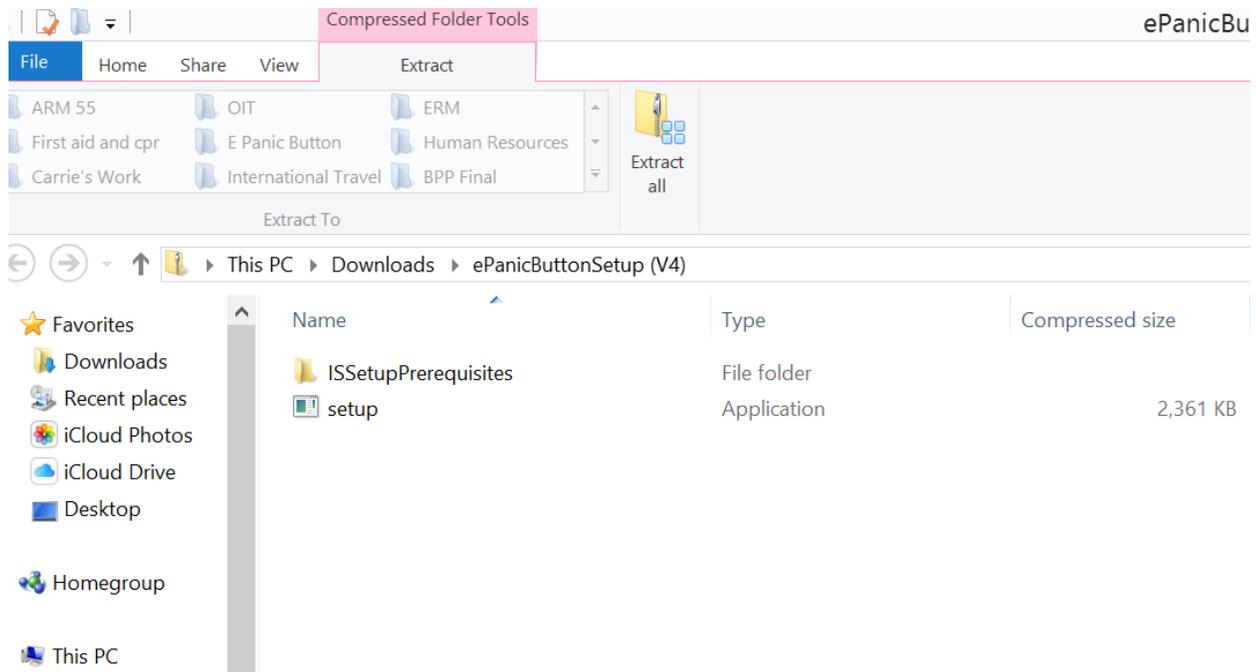
Click the download arrow on top right:



Click on the pop up on the bottom left:

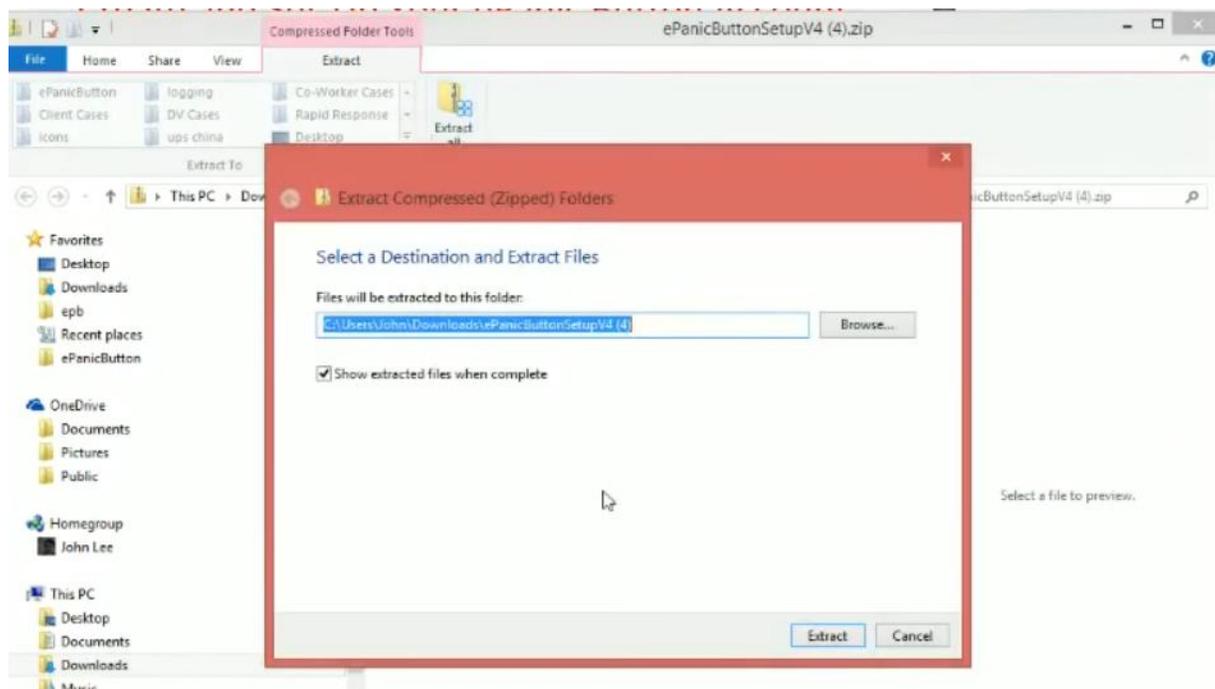


## This will appear:

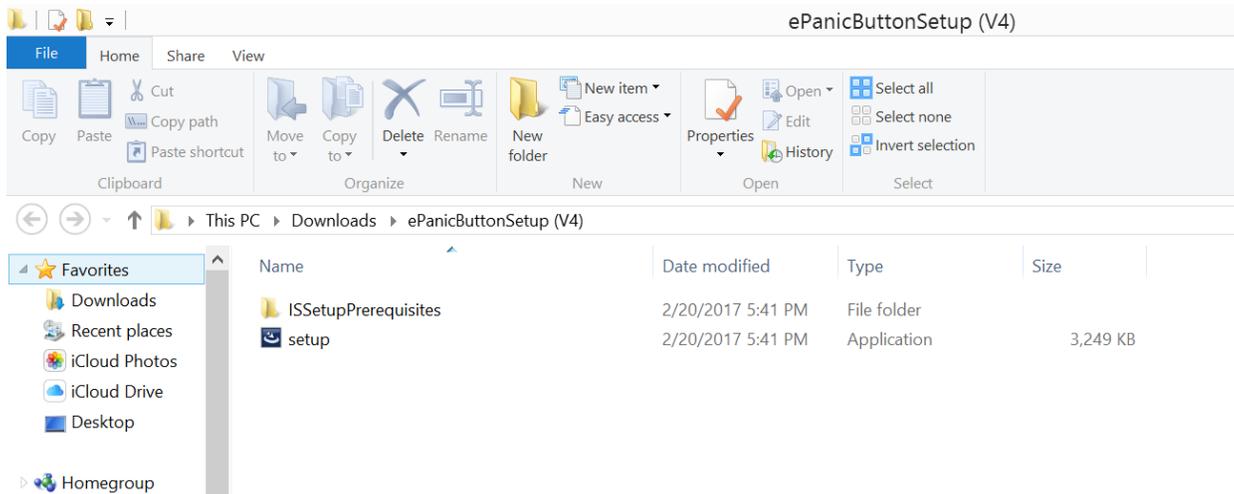


**Extract** the zip file, so click on “Extract All” at the top.

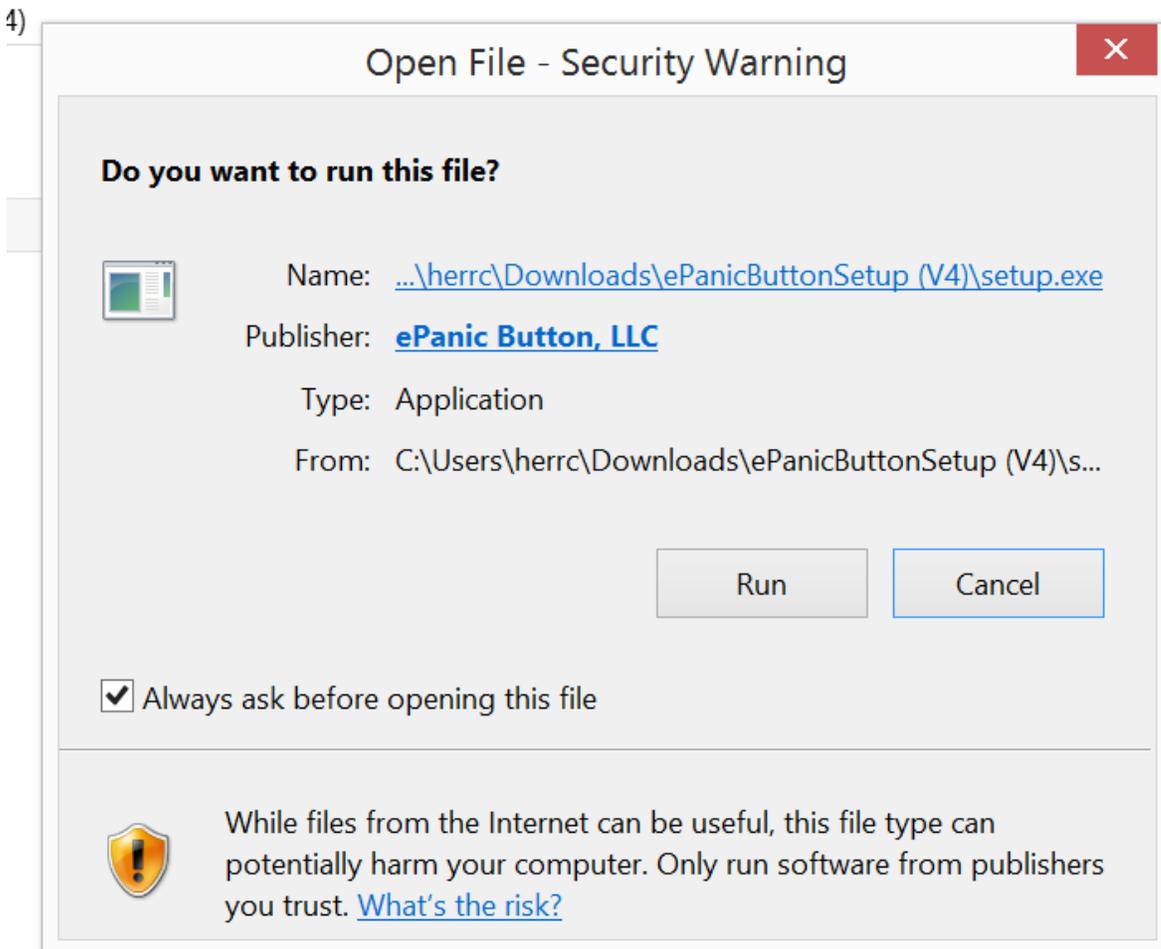
Click the extract box at bottom right:



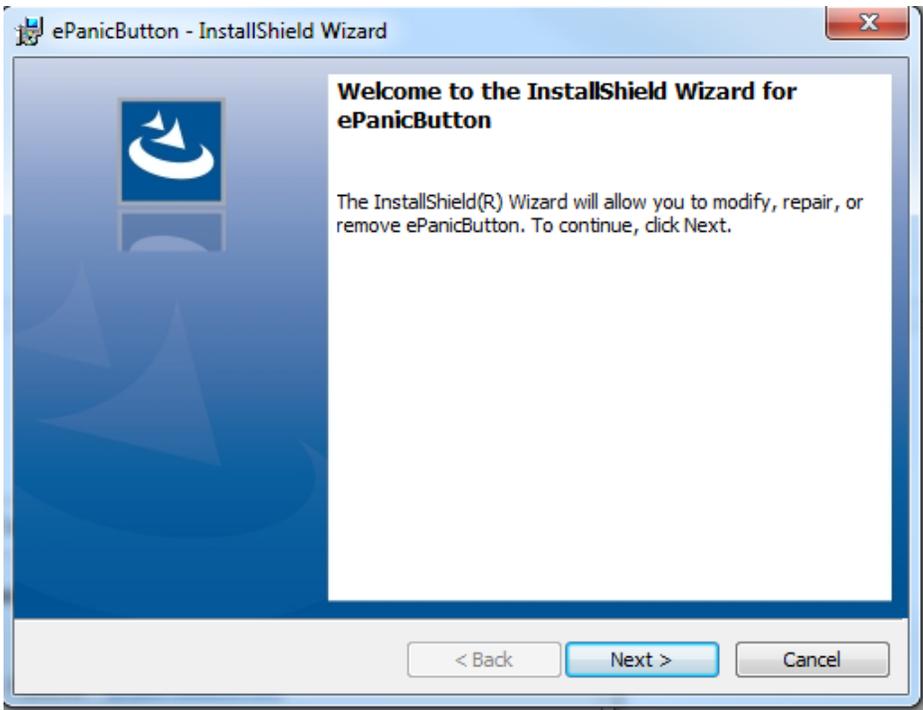
## Double Click the program that says “setup”:



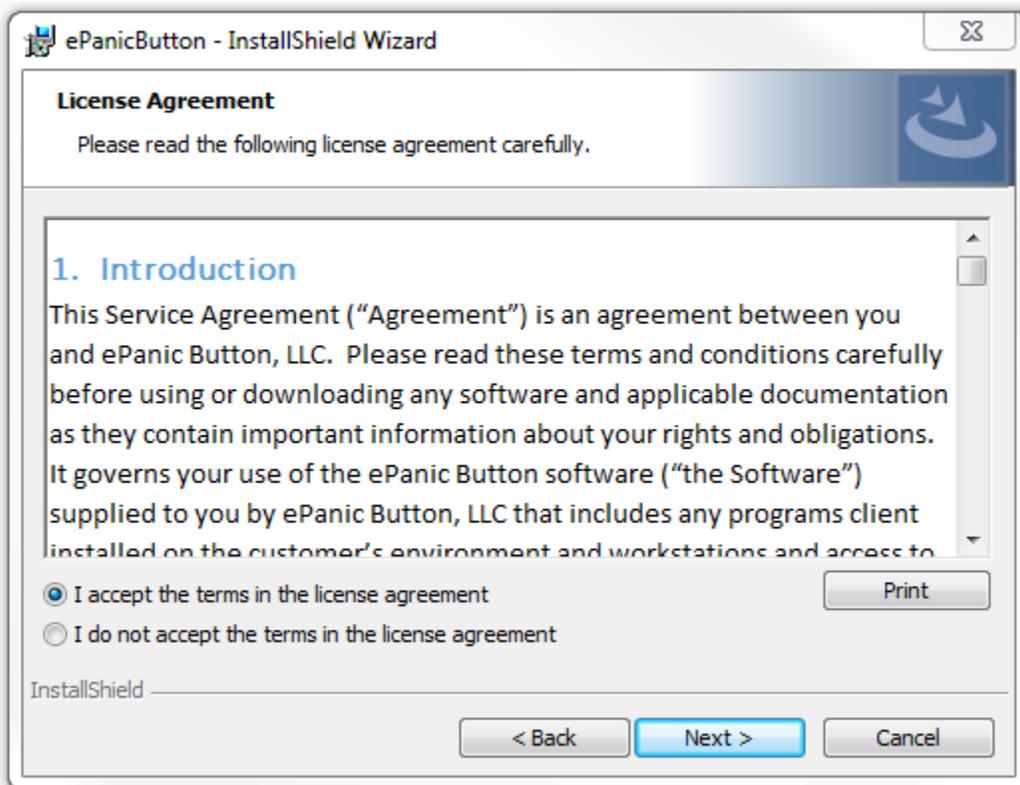
## Click “Run”



Click "Next



Click that you accept the License Agreement and then click "Next":

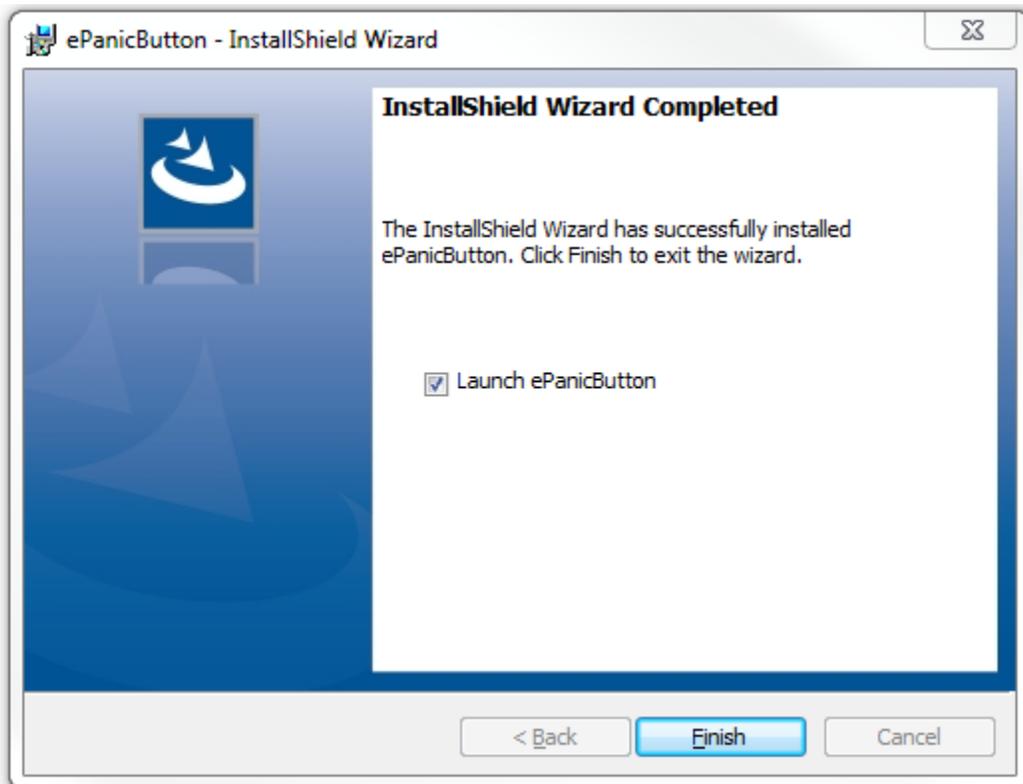


You will be asked for a key code. Please copy/paste it exactly as it appears:

6D590AFC-943E-4E10-B8D4-32F13BDC5438

Click “Next” and then “Install”, and please **MAKE SURE TO SELECT** the box for “**LAUNCH ePANIC BUTTON**” (or else it will not install).

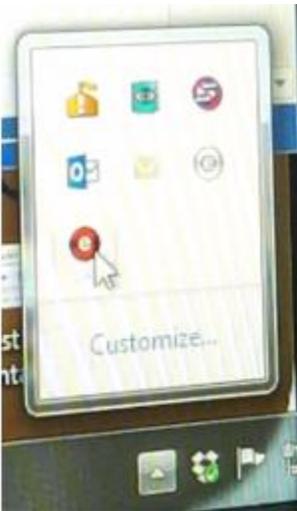
Click “Finish”



Please input your information in the field that pops up during this process. Please input your email address in all lower case. It is crucial that you put your **CURRENT** location (if or when your location changes please update your location). This will ensure connectivity and allow Risk Management to assign you to the correct "group."

The image shows a dark-themed settings window titled "user information". At the top, it says "SETTINGS" and has a user profile icon. On the left, there is a vertical blue bar with the text "EPANIC BUTTON". The main heading is "user information". Below this is a section titled "Profile" with the instruction: "Please fill in the information below and click 'OK' to update your profile." There are five input fields, each with an asterisk indicating it is required: "First name\*", "Last name\*", "Telephone\*", "Email\*", and "Department\*". The "Location\*" field is a larger text area. A red exclamation mark icon is visible to the right of the "First name\*" field. At the bottom, there are "OK" and "Cancel" buttons. A note at the bottom left of the form area says "\* Required Fields".

Click on the white arrow on your task bar. Then click “customize”



A list of options will appear. Find the one that says “ePanic Button Client” which has the red panic button icon.



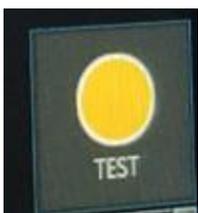
Click the drop down and select “Show icon and notifications” and then click Ok



Then your ePanic button will appear on your task bar. You may need to restart your computer for it to appear on your taskbar.



Once installed, when you hover over your red E-Panic button on your taskbar a yellow button that says “Test” will pop up in the right corner. Click the yellow test button.



**We will notify you if we received the test alert. Thank you!**

**Note:** If your E-panic button is ever unloaded this is how to get it back on your task bar: Right

click on Start , search for ePanic button client and double click it and it appear right at bottom again.