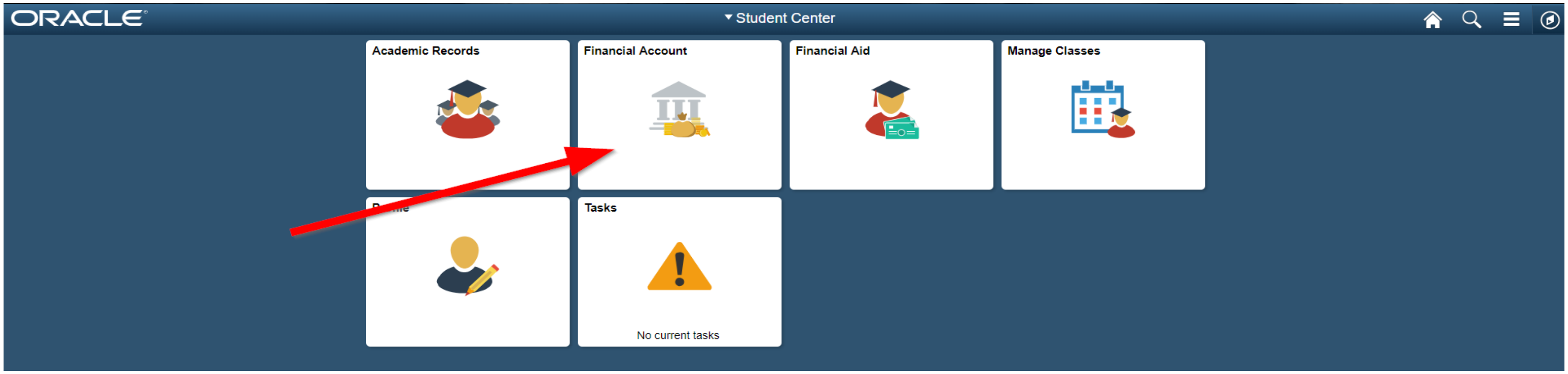
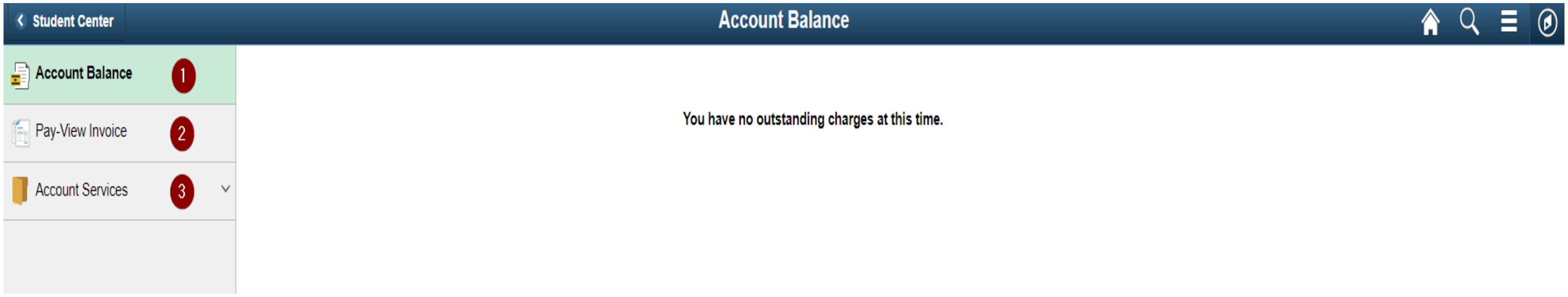
PeopleSoft New Account Interface Documentation



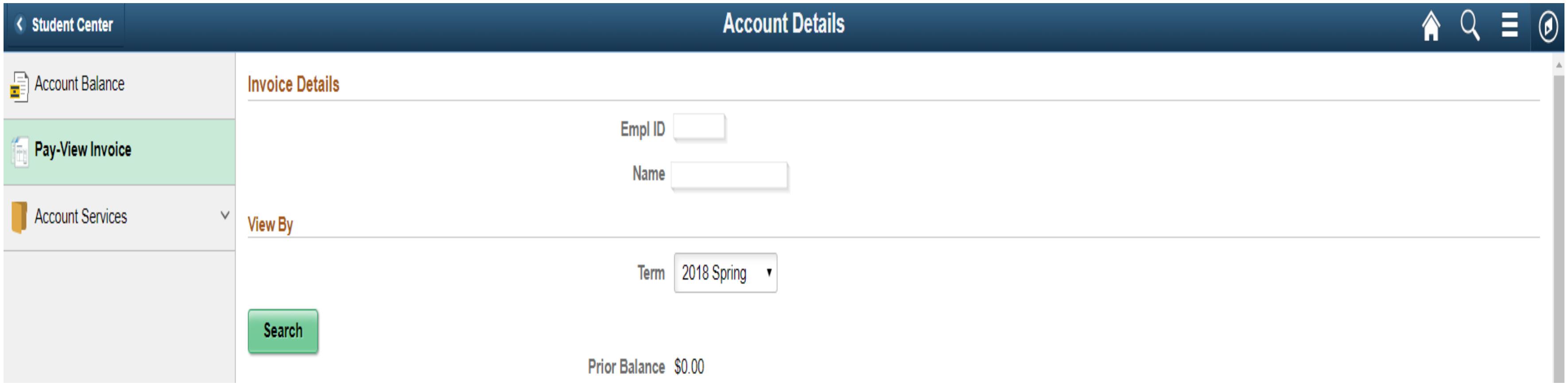
The **new way** to manage your student account is now available on PeopleSoft via the “Financial Account” tile.

With this tile, you can 1) Check your Account Balance, 2) Pay and/or View Invoice and 3) proceed to additional Account Services for your 1098-T.

Account Balance link:



Pay-View Invoice:



The Pay-View Invoice screen will reflect your name and ID and will allow you to choose the term you are interested in reviewing. Once a term is selected, the page will reflect charges, financial aid posted to your account, anticipated financial aid (if undisbursed) and the classes enrolled for that term.

At the bottom of the page, you'll have an opportunity to 1) print that term's Invoice or 2) connect to CASHNet to Pay Bill or Manage Account features (i.e. eRefund, payment plans, manage payment methods, and set up SMS alerts). *Please note that both links will open into a new page, so you'll need to double check your pop-up blocker is not stopping those pages from opening.*

Account Services:

Under Account Services, you'll find any 1098-T associated to your account.